



FIJI ISLANDS TRADE AND INVESTMENT BUREAU

6th Floor, Civic Tower, Victoria Parade, Suva, Fiji / P.O. Box 2303, Government Buildings, Suva, Fiji
Phone (679) 3315988 or Fax (679) 3301783

FOREIGN INVESTOR SURVEY (FIS) FORM

C O N F I D E N T I A L

Important Notes (please read carefully):

- *Under Section 17(3) of the Foreign Investment (Amendment) Act - 2004, a foreign investor must provide the Chief Executive Officer of the FTIB with information concerning the investor's business activities, for statistical purposes. The penalty for non-compliance is \$5,000.*
- *This form must be completely filled and sent to the Chief Executive Officer, at the above address, within one month from the date of its issuance. Incomplete forms will not be accepted.*
- *The information supplied in this form will be kept confidential. Only aggregate information will be released for statistical purposes.*

SECTION A: DETAILS OF THE FOREIGN INVESTOR

1. (a) Name of Primary Investor: _____
(b) Name of business enterprise/entity: _____
(c) Trading name of business enterprise/entity (if applicable): _____
(d) FIRC No: _____ Date Issued: _____
2. When did the foreign investor commence business activities in the Fiji Islands?
(i) Preparatory/ Development: _____
(day) (month) (year)
(ii) Commercial trading: _____
(day) (month) (year)
3. Physical location of business premises (if rurally based please provide sketch map):

(street/lot no. if applicable) (street) (town / city)
4. Contact Person: _____
5. Contact Details: _____
(business phone) (mobile phone)

(e-mail address) (facsimile)
6. Mailing address in Fiji of business enterprise / entity:

(postal box no.) (street) (town / city)

SECTION B: BUSINESS ACTIVITIES OF FOREIGN INVESTOR

7. Total investment of enterprise/entity realised to date (including development costs if applicable): F\$ _____
8. Total value of fixed assets of enterprise/entity: F\$ _____
(Please attach a copy of latest financial statements)

9. Level of Investment realised over recent past years:

Year 2009	Year 2008	Year 2007
F\$	F\$	F\$

10. Indicate the total amount of money brought from offshore and credited into the Business's/Company's Bank account in Fiji dollars and the value of imported fixed assets. *(Please attach RBF letter indicating amount of funds brought from offshore.)*

_____ *(Remittance of funds)*

_____ *(Importation of fixed assets as part of capital)*

11. Have the requirements of Reserve Bank of Fiji been met (for issue of capital and remittance of funds): *(Please attach RBF letters)* Yes No

12. State total value of sales/income of enterprise for 2009 F\$: _____

13. State total value of those sales exported for 2009 F\$: _____

14. Level of Fiji citizen employment: _____
(full-time) *(part-time)*

15. Level of foreign citizen employment: _____
(key posts) *(time posts)*

SECTION C: BUSINESS ACTIVITY RELATING TO RESORTS & HOTELS INCLUDING REAL ESTATE DEVELOPMENTS

16. Value of Land (F\$): _____

17. Indicate level of resort/ hotel development. Please tick (√) and fill in details where applicable:

Stage 1 – Preparatory Phase

Total Investment Level	F\$
Fiji Citizen Employment	Full Time: _____ Part Time: _____
Foreign Citizen Employment	Key Posts: _____ Time Posts: _____

Stage 2 – Construction Phase

Total Investment Level	F\$
Fiji Citizen Employment	Full Time: _____ Part Time: _____
Foreign Citizen Employment	Key Posts: _____ Time Posts: _____

Stage 3 – Completion & Operational Phase

Total Investment Level	F\$
Fiji Citizen Employment	Full Time: _____ Part Time: _____
Foreign Citizen Employment	Key Posts: _____ Time Posts: _____

18. Are you developing Residential Lots? If yes, how many Lots: _____

19. How many Residential homes are managed by you? _____

20. What is total cost of Residential Lots or homes? _____

21. a) Are you undertaking Refurbishment/Extensions? Yes No

b)

Total Investment Level	F\$
Fiji Citizen Employment	Full Time: _____ Part Time: _____
Foreign Citizen Employment	Key Posts: _____ Time Posts: _____

SECTION D: CONSTRAINTS ENCOUNTERED DURING THE OPERATION OF THE FOREIGN INVESTOR'S BUSINESS (if applicable)

22. Please identify and list any constraints encountered during the operation of the foreign investor's business with any of the following government agencies (please tick where applicable).

- (a) Department of Immigration (work permit)
- (b) Reserve Bank of Fiji (Exchange Control permit)
- (c) Office of the Registrar of Companies (company registration)
- (d) Fiji Islands Revenue & Customs Authority (vat returns)
- (e) Department of Town & Country Planning
- (f) Department of Lands
- (g) Department of Environment
- (h) Others (please specify)

General Comments:

Name (please print): _____

Signature (authorised signatory): _____ Date: _____