

STATISTICAL INFORMATION REQUEST FOR FOREIGN INVESTORS



6th Floor, Civic Tower, Victoria Parade / P.O. Box 2303, Government Buildings , Suva, Fiji  
Phone (679) 3315988 or Fax (679) 3301783

**FOREIGN INVESTOR SURVEY INFORMATION**

C O N F I D E N T I A L

**Form: FIS**

*Under section 17(3) of the Foreign Investment (Amendment) Act 2004, a foreign investor must provide the Chief Executive of the Investment Fiji with information concerning its business activities for statistical purposes.*

**SECTION A: CONTACT DETAILS OF THE FOREIGN INVESTOR**

1. a) Name of business enterprise / entity: \_\_\_\_\_

b) Type of business activity/sector: \_\_\_\_\_

2. Trading name of business enterprise / entity (if applicable): \_\_\_\_\_

3. Foreign Investment Registration Certificate Number (FIRC) and the date issued:

**FIRC No:** \_\_\_\_\_ **Date Issued:** \_\_\_\_\_

4. Street address of business premises (location):

\_\_\_\_\_  
(street/lotno.) (street) (town / city)

5. Contact Person: \_\_\_\_\_

6. Contact Details: \_\_\_\_\_

(business phone) (mobile phone)

\_\_\_\_\_  
(e-mail address) (facsimile)

7. Mailing address in Fiji of business enterprise / entity:

\_\_\_\_\_  
(postal box no.) (street) (town / city)

**SECTION B: ESTABLISHMENT OF FOREIGN INVESTOR**

8.a) When did the foreign investor commence business activities in the Fiji Islands?

(i) Preparatory/ Development: \_\_\_\_\_

(day) (month) (year)

(ii) Commercial trading: \_\_\_\_\_

(day) (month) (year)

8.b) If the foreign investor has not yet commenced trading activities, when is the investor expected to commence business?

(i) Preparatory/ Development: \_\_\_\_\_

(day) (month) (year)

(ii) Commercial trading: \_\_\_\_\_  
(day) (month) (year)

9. Is any shareholders/partners/owners involved in any other business enterprise/entity in Fiji? If yes please specify.

\_\_\_\_\_  
\_\_\_\_\_

**SECTION C: BUSINESS ACTIVITIES OF FOREIGN INVESTOR**

10. Total investment of the enterprise / entity realised to date (including development costs if applicable): (\$F) \_\_\_\_\_

11. Total value of fixed assets of the enterprise / entity (\$F): \_\_\_\_\_  
*(Please attach a copy of 2014/2015 financial statements from a Registered Accountant)*

12. Level of Investment realised:

Year 2015	Year 2016	Year 2017
F\$	F\$	F\$

13. Indicate the total amount of money brought from offshore and credited into Bank account in Fiji dollars; and the value of imported fixed assets.

*(Please attach RBF letter indicating the amount of funds brought from offshore.)*

\_\_\_\_\_ (remittance of funds)                      \_\_\_\_\_ (importation of fixed assets as part of capital)

14. Have the requirements of Reserve Bank of Fiji been met (for issue of capital and remittance of funds): *(Please attach RBF letters)* Yes  or No

15. State the total value of sales/income of the enterprise (\$F): \_\_\_\_\_

16. State the total value of those sales exported (\$F): \_\_\_\_\_

17. Level of Fiji citizen employment: \_\_\_\_\_  
(full-time) (part-time)

18. Level of foreign citizen employment: \_\_\_\_\_  
(key posts) (time posts)

**SECTION D: BUSINESS ACTIVITY RELATING TO RESORTS & HOTELS INCLUDING REAL ESTATE DEVELOPMENTS**

19. Value of Land (\$F): \_\_\_\_\_

20. Indicate the level of resort/ hotel development. Please tick (√) and fill in the details where applicable:

a)  Stage 1 – Preparatory Phase

Total Investment Level	(\$F)
Fiji Citizen Employment	Full Time: _____ Part Time: _____
Foreign Citizen Employment	Key Posts: _____ Time Posts: _____

b)  Stage 2 – Construction Phase

Total Investment Level	(\$F)
Fiji Citizen Employment	Full Time: _____ Part Time: _____
Foreign Citizen Employment	Key Posts: _____ Time Posts: _____

c)  Stage 3 – Completion & Operational Phase

Total Investment Level	(\$F)
Fiji Citizen Employment	Full Time: _____ Part Time: _____
Foreign Citizen Employment	Key Posts: _____ Time Posts: _____

21. Are you developing Residential Lots? If yes, how many Lots: \_\_\_\_\_
22. How many Residential homes are managed by you? \_\_\_\_\_
23. What is the total cost of Residential homes? \_\_\_\_\_
24. a) Are you undertaking Refurbishment/Extensions? Yes  or No

b)

Total Investment Level	(\$F)
Fiji Citizen Employment	Full Time: _____ Part Time: _____
Foreign Citizen Employment	Key Posts: _____ Time Posts: _____

**SECTION E: CONSTRAINTS BEING ENCOUNTERED BY THE FOREIGN INVESTOR**

25. Please identify and list any constraints currently being encountered in the implementation of your project with any of the following government agencies (please tick where applicable).
- (a)  Immigration (work permit)
  - (b)  Reserve Bank of Fiji (Exchange Control permit)
  - (c)  Office of the Registrar of Companies (company registration)

(d)  Fiji Revenue & Customs Authority (vat returns)

(e)  Department of Town & Country Planning

(f)  Department of Lands

(g)  Department of Environment

(h)  Others (please specify)

**General Comments:**

---

---

---

---

---

---

---

---

---

---

---

26. a) Signature : \_\_\_\_\_ Date: \_\_\_\_\_  
(authorised signatory)

b) Name: \_\_\_\_\_  
(please print name)

*(Incomplete form will not be accepted)*

-----  
*Under section 17 (2) & (3) of the Foreign Investment (Amended) Act 2004, the penalty for non-compliance is \$20,000 and \$5,000 respectively.*

Complete this form and send to: **The Chief Executive**

**Investment Fiji**

**6<sup>th</sup> Floor, Civic Tower, Victoria Parade, Suva, Fiji.**

**PO Box 2303, Government Buildings, Suva, Fiji.**

*(The information supplied in this form will be kept confidential and used for Investment Fiji recording purposes. Only aggregate information will be released for statistical purposes.)*